EQIPP

Helping You Improve Care for Children

New to the EQIPP program and the MOC process? ---- | **EQIPP.org** | **PediaLink.org** | **AAP.org**

EQIPP Frequently Asked Questions
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- What is QI Basics?
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EQIPP Frequently Asked Questions

What is EQIPP?

- EQIPP stands for **Education in Quality Improvement for Pediatric Practice**. EQIPP courses are designed to help you identify and close the gaps in your practice using practical tools. With these online courses, you can learn to document improved quality care on a continuous basis, earn CME credit, and meet MOC Part 4: Performance in Practice requirements all at once. The AAP offers separate EQIPP courses on topics such as Nutritional Assessment, Asthma, Immunizations, GERD, and Bright Futures. By using EQIPP, you will collect data to measure your current level of care at baseline as you work to improve care through Plan, Do, Study, Act (PDSA) cycles.

- Each EQIPP course requires you to do some work online and some offline.

    o The online work involves reviewing the content presentation, researching linked information, and participating in guided activities.

    o The offline work includes the performance improvement activities you will do within your own practice to improve the care of your patients.


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How much does EQIPP cost?

- EQIPP enrollment fees are charged on a per course basis. The fees for each EQIPP course are as follows:

  - Individual AAP Member Enrollment: $199
  - Individual Non-Member Enrollment: $229
  - AAP Resident Member Enrollment: $10
  - AAP Member Group Enrollment (2 or more people): $179 / person
  - Non-Member Group Enrollment (2 or more people): $219 / person

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What is QI Basics?

- ***QI Basics*** is a mini-course that serves as a short orientation to the principles and processes behind quality improvement initiatives as they relate to the AAP's EQIPP courses. The QI Basics mini-course is included with the purchase of any EQIPP module and must be completed before any Improvement Activities can be started within the course. After completing QI Basics, users are eligible to claim up to 2.0 CME credit hours.

- You can find additional information on the AAP's Quality Improvement initiatives here.

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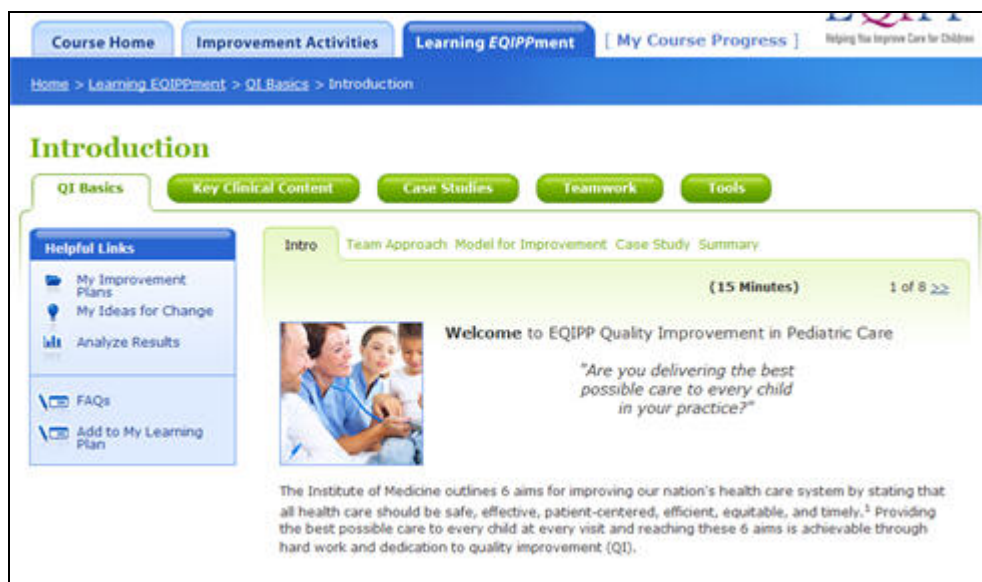
What is required to complete an EQIPP module? How long does it take to finish?

- Each EQIPP course requires you to do some work online and some offline. The online work involves reviewing the content presentation, researching linked information, and participating in guided activities. The offline work includes the performance improvement activities you will do within your own practice to improve the asthma care of your patients.

- You may progress through the course at a pace that is comfortable for you, taking into consideration the demands of your practice. Generally speaking, most of the AAP's EQIPP courses can be completed within 4-8 months, depending on the number of improvement cycles you make to reach the goals you have set for your practice.

- The following are the minimum completion requirements for an EQIPP course:

  - ***QI Basics***
    Complete the QI Basics course, including evaluation
  - ***Baseline Data***
    Enter data for a minimum of 10 patients
  - ***Improvement Plan***
    Create an Improvement Plan that includes a minimum of 1 Aim statement
  - ***Follow-up Data***
    Document a minimum of 1 idea for Change
    Enter data for a minimum of 10 patients
  - ***Evaluation***
    Complete the course evaluation survey

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I am a subspecialist or non-practicing clinician who still needs to re-certify. Am I able to complete an EQIPP course?

- ***Yes***. Once you begin an EQIPP course, you will be asked some basic demographic questions, as well questions which will determine if you would like the generalist or subspecialist track. You will also be asked if you will have patient data available to enter. For every EQIPP course, the AAP allows users to elect to use provided sample data in order to complete the module and still satisfy their MOC Part 4 requirements.

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- Please note: if you elect to use sample data over providing your own, you are not eligible for the 20 Performance Improvement CME credit hours upon completion of an EQIPP course.

- So, for example, if you complete the EQIPP: Asthma course using provided sample data, you are only eligible for a maximum of 17 CME credits.
  - (2.0 for QI Basics + 15.0 for Enduring Material credit) = 17 total CME credits.

- If you complete EQIPP: Asthma and provide your own chart data, you are eligible for the maximum of 37 CME credits.
  - (2.0 for QI Basics + 15.0 for Enduring Material credit + 20.0 for Performance Improvement credit) = 37 total CME credits.

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Can I be notified when new EQIPP courses are coming out?

- **Yes.** The AAP has a **Coming Soon...** section on the EQIPP.org main page where you can request to be notified via email of upcoming EQIPP courses that are of interest to you.
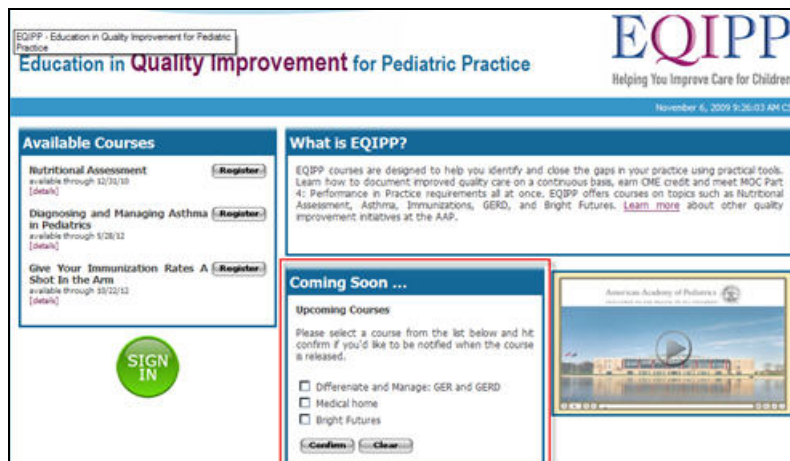
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Where can I view video demos of EQIPP courses?

- Information on our EQIPP modules can be found on our PediaLink web site, including additional course details/descriptions and video demos.

  - **PediaLink Online Learning Center**: http://www.pedialink.org
  - **PediaLink EQIPP Home Page**: https://www.pedialink.org/learnmore-view.cfm/show/5
  - **EQIPP Program Video Overview:** https://www.pedialink.org/cmefinder/videos/eQIPPOverview/EqippEdited.htm
  - **EQIPP: Diagnosing and Managing Asthma in Pediatrics**: http://www.pedialink.org/cme/eqippasthma
  - **EQIPP: Give Your Immunization Rates a Shot in the Arm**: http://www.pedialink.org/cme/eqippimm
  - **EQIPP: Nutritional Assessment for the Healthy and Chronically Ill Child**: http://www.pedialink.org/cme/eqippnut
  - **EQIPP.org**: http://www.eqipp.org

- Additional questions can be directed to the EQIPP Administrator at eqipp@aap.org.

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Where do I register for an EQIPP course?

- Registration for any of our EQIPP courses can be completed at our PediaLink Online Learning Center or via EQIPP.org. You can also use the PediaLink CME Finder to find additional information on individual EQIPP modules as well as register online.

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Am I eligible for CME for completing an EQIPP course?

- *Yes*. In addition to satisfying your Maintenance of Certification Part 4 requirements, every EQIPP course is also eligible for CME credit. The amount of CME credit you are able to claim varies depending on the EQIPP course and the manner in which you choose to complete it. For AAP members and PediaLink subscribers, this CME credit can be claimed and managed through your PediaLink transcripts.

- Please note: if you elect to use sample data over providing your own, you are not eligible for the 20 Performance Improvement CME credit hours upon completion of an EQIPP course.

- So, for example, if you complete the EQIPP: Asthma course using provided sample data, you are only eligible for a maximum of 17 CME credits.
    - (2.0 for QI Basics + 15.0 for Enduring Material credit) = 17 total CME credits.

- If you complete EQIPP: Asthma *and* provide your own chart data, you are eligible for the maximum of 37 CME credits.
    - (2.0 for QI Basics + 15.0 for Enduring Material credit + 20.0 for Performance Improvement credit) = 37 total CME credits.

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What are the technical requirements for EQIPP courses?

- **Software**
    - Display: Resolution of 1024x786 pixels or higher
    - Connection Speed: Broadband Internet access - 12 Mbps download/ 2 Mbps upload speeds.
    - Internet Explorer 6.0, Firefox 2.0, Google Chrome, Netscape Navigator 7.0. It is recommend that AOL users do not use their AOL browser.
    - Disable pop-up blocking software before entering EQIPP modules: Test your system for pop-up blocking. If no pop-up appears, follow your browser's directions for disabling your pop-up blocker.
    - If you're still having problems viewing pop-ups after following the above directions, please contact Customer Service via e-mail at pedialink[at]aap.org.

    Software Add-Ons:

    - Adobe Acrobat Reader 5 required. Click here to download the plug-in.
    - Flash 5 plug-in required. Click here to download the plug-in.
    - Windows Media Player 10 or Real Player. Click here to download the free Windows Media Player 10. Click here to download the latest Real Player.

- Additional questions can be directed to the EQIPP Administrator at eqipp@aap.org.

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I have specific questions regarding my MOC portfolio and my re-certification requirements / status.

- If you have specific questions regarding your ABP portfolio, your re-certification requirements/status, or the Maintenance of Certification process, please contact the American Board of Pediatrics for additional information.

    - **Web Site:** http://www.abp.org
    - **Phone**: (919) 929-0461
    - **Email**: moc [at] abpeds.org

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Group / Practice Enrollment Questions

How much does EQIPP cost for groups?

- EQIPP group enrollment fees are charged on a per course basis. The fees for one EQIPP course are as follows:

    - AAP Member Group Enrollment (2 or more people): $179 / person
    - Non-Member Group Enrollment (2 or more people): $219 / person

- For group registrations, please call 1-800-433-9016, EXT 7919.

- Please obtain the first and last name, AAP ID #, and email address from all group members before calling to register as a group.

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Can my practice / hospital be invoiced for our group enrollment?

- Most EQIPP group enrollments are paid via credit card over the phone at the time of registration. If you have a large group or practice that you were interested in enrolling (10 or more people) and would like to receive an invoice for the registration fees first, please call 1-800-433-9016, ext 7919 for more information.

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What information is required to enroll a group?

- Please obtain the first and last name, AAP ID #, and email address from all group members before calling to register your group.

- For group registrations, please call 1-800-433-9016, ext 7919.

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What if some members of my group/practice do not have an AAP ID ?

- You do not have to be an AAP member to have an AAP ID. Members of your group or practice who do not have an AAP ID can create one themselves at PediaLink.org using the **Create an Account** link located on the right side of the page just below the login area.

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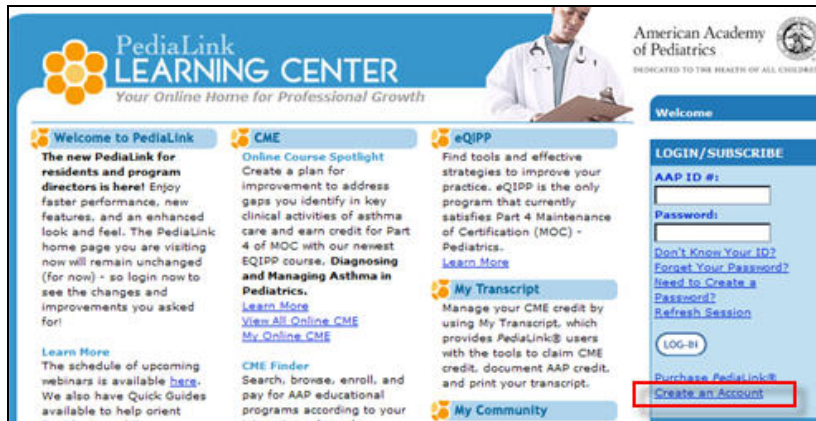
- Once they have created an ID, their AAP ID number can be used to register for and log in to any EQIPP / PediaLink courses.

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Can I add more people to my group at a later date ?

- *Yes.* Before calling, please obtain the first and last name, AAP ID #, and email address from all new group member additions.

- For group member additions, please call 1-800-433-9016, ext 7919.

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Help for Registered Users

I've successfully registered for an EQIPP course online. How do I access it?
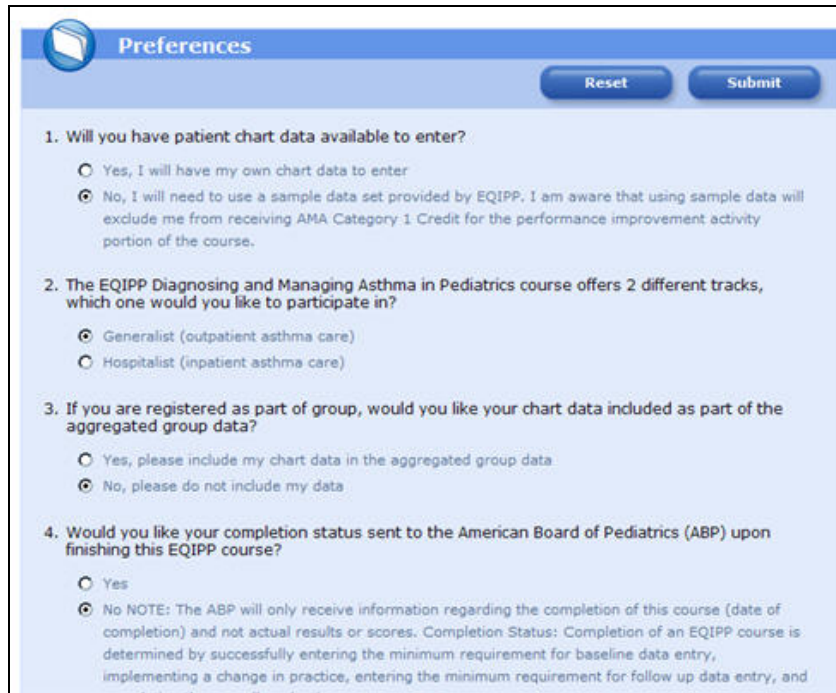
- Once you have completed the course registration process, EQIPP courses can be accessed by logging in to our PediaLink Online Learning Center and looking under the **EQIPP** section in the third column. You can also sign in directly at EQIPP.org with your AAP ID and password.

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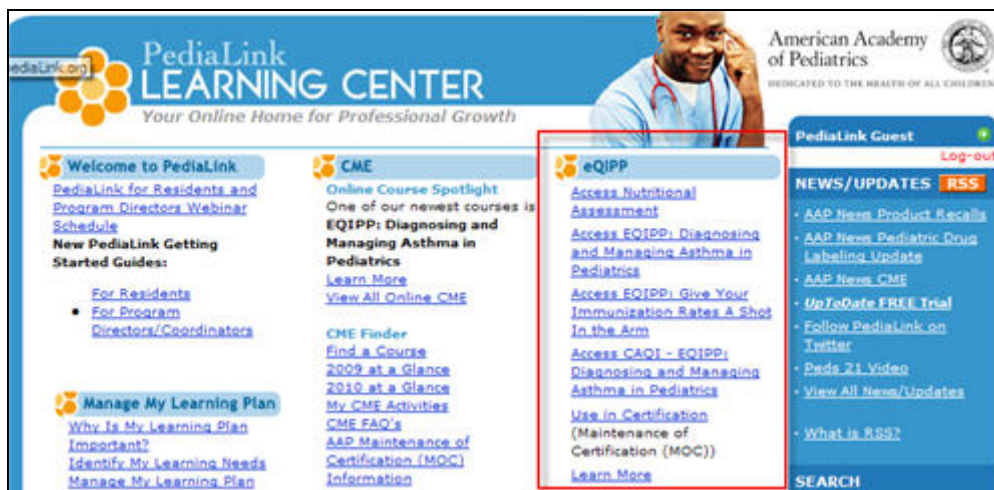
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I accidentally registered myself as a non-clinician. How can I use/enter my own data?
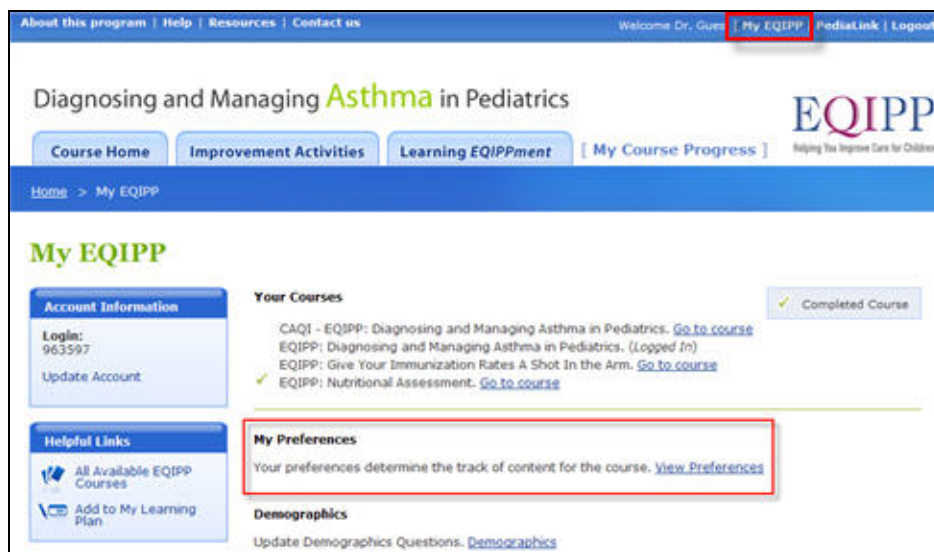
- When you first begin an EQIPP course, you will be asked some basic demographic questions, as well questions which will determine if you would like the generalist or subspecialist track. You will also be asked if you will have patient data available to enter. After completing this questionnaire, your registration will be complete.

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- If you later change your mind and would like to enter your own chart data, you can click the **My EQIPP** link located at the top of any EQIPP page. Click the **View Preferences** link on your **My EQIPP** page to update your demographic information.

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How can I monitor my progression through the course?

- You can use the **My Course Progress** links located on the home page of each EQIPP course.

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- The **My Course Progress** page will tell you which tasks you have completed and which are still required before you finish the course. You will not be able to claim credit until all of the listed steps are completed.
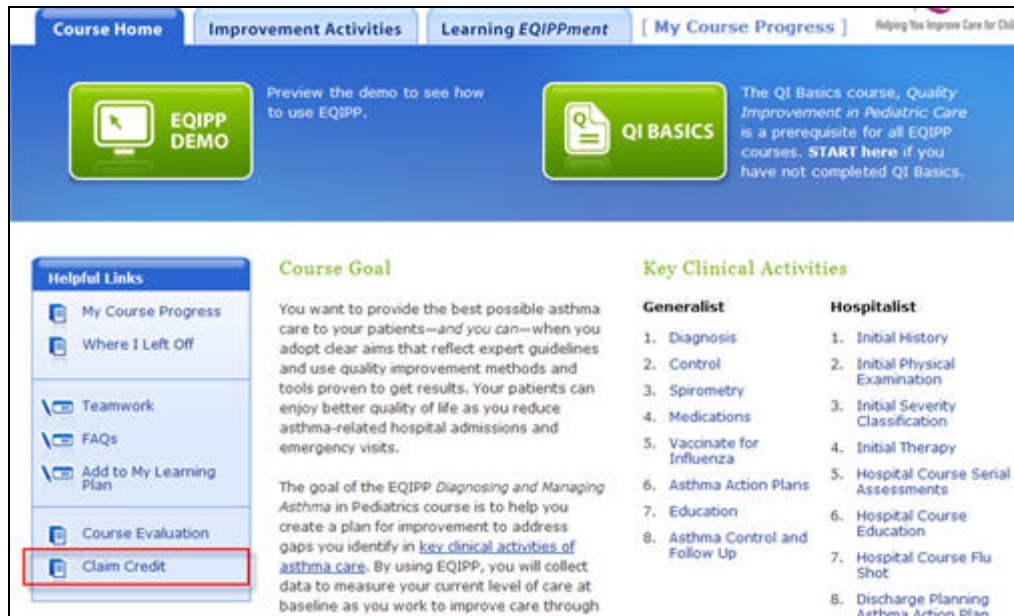
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I've completed my EQIPP course. How do I notify the ABP to update my MOC portfolio?

- When you have completed all of your course tasks and want to notify the ABP to update your MOC portfolio, click the **Claim Credit** link located at the bottom of the **Helpful Links** menu.

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- Once you are on the Claim Credit page, click the **Claim ABP MOC Credit** link at the bottom to notify the ABP of your completion status.

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I've tried to electronically notify the ABP for my MOC and received an error message. What do I do now?

- If you have clicked the **Claim ABP MOC Credit** link within an EQIPP module and received an error message of any sort, you can re-try the notification request under the **Manage ABP-MOC Credit** tab on your PediaLink transcript page. If you continue to receive errors, please use the **Contact Us** form located at the top of your EQIPP course. Include your full name, AAP ID number, ABP ID number, and the wording (under the reason column) of the error message you are receiving.

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I've completed my EQIPP: Nutrition course. How do I notify the ABP to update my MOC portfolio?

- When you have completed all of your course tasks within the Nutrition module and want to notify the ABP to update your MOC portfolio, please send an email to our EQIPP Administrator (eqipp@aap.org) with a notification request. In this email, include your full name, ABP ID number, and AAP ID number. Once we have received this email, the AAP will verify course completion and then submit this information to the ABP. You will receive a copy of this submission request to the ABP via email. ***Please note:*** this manual notification process only exists for the Nutritional Assessment module. The Asthma module and all future EQIPP courses have an electronic notification system for your MOC.

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I've completed my EQIPP course. How do I claim CME credit?

- When you have completed all of your course tasks and want to claim your CME credit, click the **Claim Credit** link located at the bottom of the **Helpful Links** menu.

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- Once you are on the Claim Credit page, use the credit claiming links to claim and add the CME credits to your PediaLink transcript or to print your certificate of completion.

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How do I report a general technical issue an EQIPP course or send my feedback to the AAP?

- To report a general technical issue or send us feedback or feature requests, use the **Contact Us** link located at the top of any EQIPP course page.

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- Then fill out the necessary fields in the **Send Request** form and hit the **Submit** button to send us your inquiry.

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If you have any additional questions, suggestions, or comments, please feel free to contact the AAP's customer service department. The Customer Service Center is available Monday – Friday from 7:00am - 5:30pm Central Time by clicking here or calling 866/THE-AAP1 (866/843-2271) or 847-434-4000 (Outside US and Canada), We welcome any feedback and would be happy to assist you.

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